



CABARRUS SUSTAINABILITY AWARDS

Application Cover Sheet and Checklist

Project Title: _____

Project Location: _____

Applicant Name: _____

Applicant Address: _____

City: _____ State: NC ZIP: _____

Applicant Type: (check one)

Category Type: (check one)

Business (Private or Public)

Waste Reduction & Recycling

Not For Profit Organization

Air Quality

Individual (ex. Teacher)

Water Conservation

Educational Institution (ex. School)

Energy Reduction

Local, State or Federal Government

Environmental Protection

Contact Person: _____

Contact Telephone Number: (____) _____

Contact Fax Number (____) _____

Contact E-mail Address: _____

Electronically submit completed applications to:
smoose@cabarrus.biz

Application Checklist:

Please review the **Tips for Applicants** section in the application brochure. This section provides suggestions for identifying potential projects and submitting successful awards applications. Also included are detailed instructions for submitting a competitive application page.

- Only applications submitted in the required format will be considered
- Please adhere to the maximum page length indicated for each section. A page is defined as an 8-1/2” by 11”, single spaced, one sided sheet.

Applicants must place their initials on each line to indicate that they have provided the following information:

_____ Application Cover Sheet/Application Checklist

_____ Project Summary
Maximum one-half (1/2) page

_____ General Project Description
Maximum 3 pages

_____ Innovation, Sustainability, and /or Partnership
Maximum one (1) page

_____ Superior Practices
Maximum one (1) page

_____ Measurable Environmental Benefit
Maximum one (1) page

_____ Commitment and Leadership in Pursuit of Environmental Excellence
Maximum two (2) pages

_____ Transferability to Other Users
Maximum one (1) page

_____ Funding Sources
Maximum one-half (1/2) page

_____ Other Details
Maximum one (1) page

_____ Supporting Information (if applicable) - Photos, maps, diagrams, videos, press clips, letters, etc.



CABARRUS SUSTAINABILITY AWARDS

General Application Information

The CSA program recognizes Cabarrus County's sustainability leaders who are solving operational challenges by using innovative and environmentally sustainable practices or creative partnerships. Awards will be given in each Category and a special Environmental Excellence award for Recycling.

Eligible Applicants

Businesses (Private or Public)
Not-For-Profit Organizations
Individuals (ex. Teacher)
Educational Institutions (ex. School)
Local, State or Federal Government Entity

Eligible Categories

Waste Reduction & Recycling
Air Quality
Water Conservation
Energy Reduction
Environmental Protection

ELIGIBILITY CRITERIA:

Eligible projects must:

- Be located in Cabarrus County.
- Have been initiated within the past three years and be fully operational at time of Submission.
NOTE: Long-term projects (i.e., those initiated prior to 2007) may be considered if a new measurable environmental benefit has been achieved in the past three years and the project has served as a model for other successful projects.
- Be submitted by an applicant who is a member of Cabarrus Regional Chamber of Commerce and in good standing with the Chamber and pertinent local laws.
- Be submitted in the required format.
- Be submitted by an applicant who agrees to allow a summary of their accomplishments to be published.

APPLICATION REVIEW CRITERIA:

Applications will be subject to a thorough screening process that will involve an eligibility review and a program/technical review. Applications will be evaluated by a panel of peer experts representing business, academia, government, citizen organizations and environmental and conservation groups. This panel will submit a list of project award winners to the Cabarrus Regional Chamber of Commerce. The review process includes, but is not limited to, an assessment of the criteria listed below. Due to the wide variety of projects that can be considered, a project does not need to meet each and every criteria.

- Does the project demonstrate the use of practices that exemplify outstanding creativity or introduce new approaches?
- Does the project clearly demonstrate the use of practices that go beyond standard techniques or regulatory compliance standards?
- Does the applicant clearly demonstrate leadership in the field?
- Is the project environmentally sound and economically feasible? Is it sustainable?
- Does the project result in a significant and measurable environmental benefit?
- Does a stewardship project improve, protect or make a significant contribution to the sustainable use of Cabarrus County's natural resources or provide a better quality of life in balance with the natural world?

For example: Does a project protect water and/or air quality, provide high-quality recreational opportunities, protect or enhance scenic, historic or cultural resources, protect sensitive habitats or help maintain resource-based business?

- Does the project involve unique or creative partnerships?
- Does an academic or education project increase capacity to develop and deliver education programs that advance sustainability and innovation?
- Does the project result in a significant environmental benefit or positively contribute to a trained workforce in these areas?
- In cases where a long-term project (i.e., initiated prior to 2007) is underway, has a new, measurable environmental benefit been achieved in the past three years?
- Has the project served as a model for other successful sustainable projects?
- Does the project clearly demonstrate the applicant's commitment to sustainability and leadership in protecting Cabarrus County's environment or providing stewardship of Cabarrus County's natural resources?
- Does the project lend itself to replication by others doing similar work?

SCHEDULE:

- Applications **MUST** be received electronically no later than 11:59 pm Tuesday, November 30, 2010
- Eligibility review conducted during December 2010
- Peer review panel review and evaluation conducted late December, 2010
- Peer review panel submits award winners to Chamber, January, 2011
- Awards Ceremony at Cabarrus Regional Chamber's Annual Meeting, 2011



APPLICATION SUBMITTAL:

Applicants must:

- Submit electronic copy of the application package, including the Application Cover Sheet and Application Checklist (Microsoft Word) and any supporting information via e-mail to smoose@cabarrus.biz .
- Prepare applications using Arial typeface not smaller than 10pt.
- Adhere to the required format. An application should not be more than five (5) two-sided pages of text (excluding any supporting information).
- Read the *Tips For Applicants - Part 1* for suggested information to include in application.
- If an applicant submits multiple projects for consideration, each project must be submitted with a separate application.

Applicants will receive written or electronic notification confirming receipt of the application(s). For more information, contact Samantha Moose at 704-260-8108 or via e-mail at smoose@cabarrus.biz

DEADLINE: Applications must be received electronically no later than 11:59 pm Tuesday, November 30, 2010.